



7612 Wanyamala Road-Henrico-VA-23229 (804)288-3887
HilltopPreschoolRVA.com Email: Director@HilltopPreschoolRVA.com

REGISTRATION FORM FOR 2020-2021

Schooling for ages 2 years - 6 years old (Junior Kindergarten/PreK)

* Items needed for Registration including this form completed:

(All students) _____ \$100 Registration Fee (cash or check only) to hold your spot (Non-refundable)

(New students only) _____ Birth Certificate or Passport

(New students only) _____ Va. School Health Form completed w/updated immunizations (see website)

Child's Name _____

First

Middle

Last

Name child will be using at school (likes to be called) _____

Boy _____ Girl _____ Age _____ Birth Date _____

Address _____

Street

City

State

Zip Code

Previous School(s) Attended, if any _____

Siblings/Ages: _____

Does your child have any allergies? YES NO If yes: _____

Special Concerns/Illnesses: _____

HOW DID YOU HEAR ABOUT US? 😊 _____

PARENT INFORMATION:

Father's Name _____

Occupation _____ Employer _____

Home or Cell Phone _____ Work Phone _____

Mother's Name _____

Occupation _____ Employer _____

Home or Cell Phone _____ Work Phone _____

Emails: Father _____ Mother _____

Want to receive school emails? Yes No Yes No

Local Emergency Contact (if we cannot get ahold of parents)

Name _____ Phone _____

Class Options:

2 Year Olds – Young 3's: (Does Not need to be potty-trained)

Must be at least 2 years old by September 30th - or upon starting school

_____ 2 day (T/TH)	\$175/month
_____ 3 day (M/W/F)	\$235/month
_____ 5 day (M – F)	\$305/month

3 – 4 Year Olds: (Potty-trained)

3 Years old by September 30th

_____ 2 day (T/TH)	\$175/month
_____ 3 day (M/W/F)	\$235/month
_____ 5 day (M – F)	\$305/month

4 - 6 Year Olds: (Pre-K/Jr. Kindergarten)

4 yrs old by September 30th

_____ 5 day (M - F)	\$305/month
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Tuition is calculated as an annual amount, but for your convenience, may be paid on a monthly basis. Holidays, and other days closed throughout the year are already accounted for in the tuition amount.

After paying the \$100 Registration Fee, we collect the first month's tuition plus deposit (deposit is equal to one month's tuition and will be to May's tuition in full).

I understand that the Registration Fee, deposit, and all tuition paid is **non-refundable**.

I understand that tuition is calculated on an annual basis and that non-school days are already calculated in. There is no reimbursement for missed days, sick days, vacation days or inclement weather. The deposit paid of one month's tuition is applied to May's tuition only and is non-refundable nor transferable to any other month. I understand that should I remove my child for vacation or any other reason, I am still obligated to pay tuition during that time **unless** I want to forfeit my child's spot.

SIGN _____ DATE _____